

NATIONAL INVESTMENT TRUST LIMITED

TENDER NO. Admn/09/11

TENDER FOR COMPUTER (APPLE iMAC Intel Core i3 OR EQUIVALENT)

1. INVITATION

Sealed Tenders are invited from Authorized Service Provider and/or premium firms / companies registered with Sales Tax and Income Tax Departments for the procurement of Computer (Apple iMAC Intel Core i3 or Equivalent) as per specifications and conditions mentioned hereto for delivery at NIT Head Office, Karachi.

Bidder will submit sealed / closed tender (tender documents to be collected from NIT Head Office, NBP Building, 6th Floor, I. I. Chundrigar Road, Karachi free of cost) by April 13, 2011 at 11:00 a.m along with earnest money (refundable) @ 2% of the quoted value in form of pay order / demand draft in favour of National Investment Trust Limited. Envelop will be marked as “**Tender for Computer**”. Tender will be opened on April 13, 2011 at 11:30 a.m in presence of bidders / authorized representatives at NIT Head Office.

Bidder will submit GST Invoice after delivery. NIT will make payment after adjustment / deduction of taxes as per law.

2. INSTRUCTIONS TO BIDDERS

- i) The Bidder should be registered with Sales Tax and Income Tax Department.
- ii) The Bidder must be Authorized Service Provider and/or premium firms / companies from the principal / manufacturer of the equipment.
- iii) Bidder must quote for Computer meeting / exceeding the technical specifications laid down in this document.
- iv) The Bidder will offer Computer with three years warranty with parts replacement.
- v) Only sealed bid (properly closed envelop) will be received by Dispatch Section at National Investment Trust Limited, Head Office, NBP Building, 6th Floor, I. I. Chundrigar Road, Karachi (Phone : 2412056-9).

- vi) Envelop will be marked with bold letters “**TENDER FOR COMPUTER**”.
- vii) Bidder blacklisted by any Government / Semi Government Organization will not be eligible to submit tender.
- viii) All bids must be received at the notified address by April 13, 2011 upto 11:00 a.m.
- ix) NIT reserves the right to accept / reject tender, reason for which will be provided on request. The decisions of NIT will be binding on all concerned and will in no case be challengeable at any forum or any court of law.
- ix) Result of evaluation of bid will be announced as per terms of tender.
- x) Earnest money will be refunded to the unsuccessful bidders after the award of tender.

3. SPECIFICATIONS

APPLE iMAC 3.20GHz Intel Core i3 – 21.5 INCHES OR EQUIVALENT

Mac OS X Snow Leopard

8 GB 1333MHz DDR3 SDRAM – 4X4GB

1TB Serial ATA Drive

ATI Radeon HD 5670 512MB GDDR3 SDRAM

8x double-layer SuperDrive

Apple Wireless Keyboard (English)

Magic Mouse

Three years Warranty with Parts Replacement

1TB Passport USB Drive (External)

4. TENDER PROCEDURE

Single stage – one Envelop Procedure will be applied for competitive bidding.

5. QUALIFICATION CRITERIA

Bid in one sealed envelope containing the following documents / information will be the basis of qualification of bidders and bids :-

- a) Company Profile of the Bidder
- b) Documents evidencing Authorized Service Provider and / or premium firms / companies showing level of authorization for Sale and Services from the manufacturer / principal.
- c) Brochure / booklet of Apple iMAC Intel Core i3 or equivalent being offered to NIT.
- d) Bid for Computer on attached format (bid amount must be inclusive of price of Computer including all expenses / taxes) along with earnest money (refundable) @ 2% of bid value in form of pay order.
- e) Photocopies of registration of GST and Income Tax.

6. EVALUATION OF BID

The lowest evaluated bid meeting or exceeding the required specifications will be accepted.

7. PAYMENT TERMS

- a) Payment will be made through cross cheque in Pak Rupees.
- b) Bidder will generate Invoice for payment after delivery / testing of the requisite Computer.

c) Payment will be made within 20 days of receipt of invoice after deduction of taxes.

8. CLARIFICATION

For queries, please contact :

- I) Mr. Zulfiqar Ali Kazi
Assistant Chief Manager – Administration
PABX Ph: 021-32412056-9 (Ext: 217)

- II) MR. S. T. A. QUADRI AVP - ADMN
Phone : 021-32412056-9 (Ext: 235) Direct : 021-32425101

S. IQBAL AHMED
Head of Administration
March 25, 2011

**NATIONAL INVESTMENT TRUST LIMITED
ADMINISTRATION DEPARTMENT**

**FORMAT FOR FINANCIAL BID FOR COMPUTER
(TENDER # ADMN/09/11)**

SR. #	DETAILS	RATE EXL TAXES	TAXES	BID VALUE (RS.)

TOTAL

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